

AAIDD- Texas Chapter Board Meeting

Date | time 5/13/2021 | 10:00 am | *Meeting called to order by* Charlotte Kimmel at 10:00 am

Attendance

Role call completed by Rachel Medina

In Attendance: Charlotte Kimmel, Cheryl Petty, Rachel Medina, Pat Holder, Ollie Seay, Dion White, Bob Steronoko, Lawrence David, Toye Babb

Absent: Ashley Cupples Brooke Shelby, Kevin Kern

Approval of Minutes

Motion made by Dion to approve the minutes. This was seconded by Ollie. Minutes were approved.

President's Report- Charlotte Kimmel, Ph. D.

President's Report: Brooke Shelby has resigned from the board due to switching careers. Sherry Gilliard is replacing Shelby at DNS and is interested in possibly being on the board in her stead. Charlotte asked the board to think about considering Sherry as the replacement.

President's report- Charlotte has been invited to the Geographic Region Assembly. The national President Elect is using the regional assembly to help plan the national conference. National initially started to plan an in-person conference in Jacksonville, Florida. However, it was decided at the most recent meeting that the conference is now completely virtual.

The new national AAIDD definition book is out and available for purchase.

Dr. Chan with the University Affiliated Center is running for national office and is up for election next cycle. Charlotte encouraged all board members to vote in the national election

Treasurer's Report- Kevin Kern

Last Bank Statement: February 2021 - \$ 2,009.48 One bill for \$209.00 for Above the Fog Marketing. Connie wrote a check.

Since Connie was the last Treasurer, Connie will be handling taxes before handing everything to Kevin.

Kevin and Connie are meeting after this meeting to transfer information and documents from Connie to Kevin.

Membership Report- Lawrence Davis

No new information. Lawrence reported that he has not received any new membership reports from the National Chapter. Charlotte is going to contact the National Chapter and ask them to send Lawrence regular reports.

Pat has opened up the convention for registration. Two reminders will be sent out each week. Updated information has been sent to the speakers. Jeffery Gillan from Texana is still waiting for the final approval from his company. We are also waiting on Buser to get an update on our convention.

Old Business- Charlotte Kimmel

- a) Regional Trainings- Charlotte has spoken with Maria about suicide prevention. Discussed having these presentations completed over Zoom. Charlotte suggested that we hold the presentation in mid-October 2021. Several members felt that this would be a good idea. Pat Craig suggested doing it in conjunction with the national chapter. Pat Holder asked how we would structure a payment method for a virtual presentation. Ollie suggested that she could look into how other organizations structure their payments for virtual trainings and would get back to us.
- b) Strategic Plan and Bi-Laws- An updated draft of the bi-laws were created. Charlotte, Kevin, and Rachel formed an executive board that can handle issues in case of a National Disaster or a statement stating that during a National Disaster, the President can make changes. The major proposed changes were as follows:
 - a. Elections to the Board of Directors should be conducted prior to **or in person at the annual meeting.**
 - b. Offer a virtual platform to attend the annual meeting.
 - c. A president elect should be elected annually- caveat that states if there is a local, state, or national emergency making an election impossible that the term can be extended as needed.
 - d. Create an executive board so that in the event of a crisis you do not have to have the entire board- Have three of the following 5- President, president elect, past president, secretary, treasurer to create an executive board. The president or president elect **MUST** be at the meeting to create an executive board.
 - i. We can choose the most immediate past president to be acting past president if the role is vacant.
 - e. Attendance at the board meetings: We must have a requirement for attendance. Board members must attend three of the four meetings each year.
 - f. Clean up language to reflect that entire board serves on the convention committee.

Note: Pat Craig suggested that we run the changes by the National Chapter to ensure that we are in compliance with them. Ollie said that amendments related to changes to the bi-laws was contradictory. One section discusses changes being made at the meeting while another section states that changes should be approved via email.

New Business-

- a. Newsletter Assignments- Susan is ready for the newsletters. Board members are finishing up their submissions.
- b. Pat Holder reminded the board that we usually do a newsletter in May and suggested making assignments now. Dion will write a document on some legislative update instead of a point-counterpoint.

Adjourn at 10:55 am

Motion to adjourn was made at 11:02 am by Ollie Seay, Dion White seconded. Motioned was passed unanimously. The meeting was adjourned.

The next Board Meeting will be by 7/27/21 at the convention and then 8/20/21 is from 10:00 am- 11:00 am via Zoom.